

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JULY 21, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 30, 2016 - Regular Meeting
- July 7, 2016 - Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- July 14, 2016
- July 21, 2016

PUBLIC COMMENT

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable
- Nathan Cochran, Assistant Prosecuting Attorney - discuss and resolve interview and selection issues re: appointment of new Commissioner - Discussion/Action - Possible Executive Session

PRESENTATIONS

1. County Commissioner Interviews

9:45 a.m.	Peter Onoszko
10:15 a.m.	Daniel Zappe
10:45 a.m.	Ann Smith
11:15 a.m.	Gary Dungan

**2. 11:45 a.m. Annette Gavin, Jefferson County Convention & Visitors Bureau
- Presentation of Annual Report**

**3. 12:00 p.m. Lynn Fields, Probate Office
Quarterly Review for Accounts and Waivers - Discussion/Action**

4. 12:15 p.m. Ronda Eddy, Jefferson County Day Report Center
- Approval of Grant Resolution and Contract - Discussion/Action

NEW BUSINESS

5. County Commission candidate decision or scheduling of Special Session to make decision on County Commission candidate - Discussion/Action
6. Oath of Office for County Commissioner

~~~~~ AFTERNOON SESSION ~~~~~

7. 1:30 p.m. Pete Dougherty, Sheriff
- Promotion of Matthew Armel to the rank of Corporal- Discussion/Action
- Approval of Deputy Reserve - Michael Mahoney - Discussion/Action
8. 1:45 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Intergovernmental Agreement between the Jefferson County Sheriff's Department, the Corporation of Bolivar and the Jefferson County Commission
- Discussion/Action
- Briel Building Lease - Possible Executive Session - Discussion/Action
9. 2:00 p.m. Interview and appointment to the Jefferson County Emergency Services Agency Board - One 3-year term for Citizen Representative ending June 30, 2019 - Discussion/Action
10. 2:15 p.m. Bill Polk, Maintenance Department
- Approval of Donation of Dogwood Tree from the West Virginia Division of Forestry - Discussion/Action
- Approval of Plans for the renovation of the 3rd floor of the St. Margaret's Judicial Center - Discussion/Action
11. 2:30 p.m. Jennifer Brockman, Planning and Zoning
- Recommendation from the Planning Commission to the County Commission to amend various sections of the Zoning and Land Development Ordinance to replace the current nontraditional zoning ordinance with the traditional zoning ordinance by eliminating the DRS/LESA CUP Process (Articles 6 and 7) and replace it with a traditional Principal Permitted and Conditional Use process. The proposed text amendment also includes a recommendation to increase the density provisions of the Rural Zoning Cluster Development in Section 5.7; and proposed amending various sections related to rural land use throughout the Ordinance. The purpose of this request is to provide an overview of the recommended amendment and possibly to schedule a public hearing to be held by the County Commission.

COUNTY ADMINISTRATOR REPORTS

- Greenbrier County WV Flood - Expenses for Barbara Miller, Director of WVOHSEM - Discussion/Action

COUNTY COMMISSION REPORTS

13. ADJOURN

~~~~~ EVENING ~~~~~

14. 7:00 p.m. Meet and Greet County Commissioners
- Friendship Fire Company
1050 Washington Street, Harpers Ferry, WV

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Quarterly Report for the Historic Landmarks Commission

CORRESPONDENCE/INFORMATION

Press Release re: Meet Your Commissioners - July 21, 2016.

List of Applicants for the Position of County Commissioner.

Letter from the WV Office of the Attorney General re: Appointment of County Commissioner for Jefferson County.

Letter from the Jefferson County Republican Executive Committee re: Appointment of County Commissioner for Jefferson County.

E-mails from citizens regarding their selection for the County Commission vacancy.

Impact Fee Status Report for June 2016.

Memorandum from the Jefferson County Dept. Of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Acct.

Memorandum from the Jefferson County Dept. Of Engineering - Office of Impact Fees re: Transfer

of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Acct.

Memorandum from the Jefferson County Dept. Of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Acct.

Memorandum from the Jefferson County Dept. Of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Acct.

Memorandum from the Jefferson County Dept. Of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's EMS Impact Fee Acct.

Letter from the National Parks Service re: the Allstadt Property.

Letter from the Civil War Trust re: the Allstadt Property.

Notice of Public Hearing from the Loudoun Co., VA Department of Planning and Zoning.

Minutes from the JCPSD June 6, 2016 Regular Meeting and June 13, 2016 Special Meeting.

Letter from the Department of the Interior re: PILT.

WV Lottery Weekly Settlement for Charles Town - week ending July 2, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending July 9, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.